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10 June 2024

Emma Ward
Ravensthorpe Primary School
Brigstock Court
Peterborough
Cambridgeshire
PE3 7NB

Dear Emma Ward

Inspection of Ravensthorpe Primary School on 11 June 2024 to 12 June 2024

Following our telephone call today, I am writing on behalf of His Majesty's Chief Inspector of Education, Children's Services and Skills to confirm that a graded inspection of Ravensthorpe Primary School under section 5 of the Education Act 2005 (as amended), will take place on 11 June 2024 to 12 June 2024.

If you need to request any adaptations to the inspection process due to a protected characteristic, or any reasonable adjustments due to a disability, please let the lead inspector know during the planning phone call.

Your inspection will be led by Jonny Wallace, His Majesty's Inspector (HMI), who will be accompanied during the inspection by two inspectors.

Please read and act on the guidance in the link below immediately:

<https://www.gov.uk/government/publications/inspecting-schools-leaflet-for-schools>.

This guidance will also inform you of the information and documents that inspectors will need to see before and during the inspection. You will need to submit some of this information through the provider portal, which is available [here](#). We will send you your username and password for the portal separately.

We will also use the portal to send you documents relating to your inspection, including the draft inspection report.

I enclose a letter and a leaflet [School inspections - a guide for parents](#) to be sent to all registered parents (and carers) of registered pupils at the school, including those who are currently on sick leave or who have been temporarily excluded. The school is required to take all reasonable steps to distribute these to parents, under section

6 of the Education Act 2005, which includes providing to local authorities with parental responsibility for looked after children. The letter advises parents of the date of the inspection, and invites them to inform Ofsted of their views about the school via Ofsted's online survey site Ofsted Parent View.

I also enclose a letter which we would like you to distribute to those responsible for governance and the proprietor. The letter notifies those responsible for governance and the proprietor of the inspection and informs them how to contribute their views to the inspection.

Seeking the views of staff and pupils

We would like to invite all registered pupils and all staff who work at the school to complete an online questionnaire. These questionnaires are confidential and complement evidence inspectors gather from talking to pupils and staff. Please find below links to the respective questionnaire for pupils and staff, and wording for you to share. There may also be a final question that will not be seen by the inspection team, but that we ask to inform Ofsted's wider research. On the very rare occasion that schools are unable to access the questionnaires, the inspection team will ensure that the views of staff and pupils are gathered as part of the usual inspection activities. Please note that the online pupil and staff questionnaire facility will close on the first day of the inspection at 3pm.

Recommended text to staff

Ofsted is inspecting your school and would welcome your contribution. You can do this by completing an online staff questionnaire at the following link: <https://ofsted.smartsurvey.co.uk/s/staff/10288556>. This link must not be shared to anyone outside of the school.

Your views are important to us, and will help inspectors understand your experiences of the school and how well you support your pupils to ensure the best possible outcomes. The questionnaire will close at 3pm on 11 June 2024, to give the inspector time to look at the results. The questionnaires work in all web browsers, tablets and mobile devices.

We do not ask for your name, unless you are raising a child protection concern, and therefore all responses will remain anonymous.

Recommended text to pupils

Ofsted is inspecting your school and would like to hear your views. You can do this by completing an online pupil questionnaire at the following link: <https://ofsted.smartsurvey.co.uk/s/Pupil/10288556>. This link must not be shared to anyone outside of the school.

Your views are really important to us and will help inspectors understand your experience of school. The questionnaire will close at 3pm on 11 June 2024, to give the inspector time to look at the results. The questionnaires work in all web browsers, tablets and mobile devices.

We do not ask for your name, so you will not be identified from the responses you make.

Ofsted employment and Disclosure and Barring Service checks

Ofsted has carried out the required employment checks for all staff who visit schools and colleges as part of an inspection. This includes all appropriate employment checks and an enhanced Disclosure and Barring Service (DBS) check. We further require that all staff are signed up to the DBS update service, which means that they are re-checked every year.

HMI, Ofsted Inspectors and other staff who visit schools and colleges do not carry their DBS disclosure certificate with them. However, they carry official Ofsted photo identification badges, which are provided to confirm to schools and other providers that they are subject to the safeguarding process outlined.

Gathering personal information on inspection

Inspectors will gather any personal information necessary to assist them in inspecting a school. [Our privacy policy](#) sets out what personal information we collect, what we do with it, how long we keep it and individuals' rights under data protection legislation. The contact details for Ofsted's Data Protection Officer are: Email - informationrequest@ofsted.gov.uk; Post - Information management team, Ofsted, 2 Rivergate, Temple Quay, Bristol, BS1 6EH.

I hope this letter answers your immediate questions about the inspection but if you have any further queries please do not hesitate to contact me using the contact details at the top of this letter.

Yours sincerely

Deborah Ellis

Inspection Support Administrator